



MCMaster ENGINEERING SOCIETY

Council Meeting Agenda



Nov. 19th | JHE H204 | 6:30pm

ALL ATTENDANTS: Please inform President of your presence.

Approved Absences: Roberta Boreham (class), Amy Gullins, Sarah Abdel

PROXY: (Person for Person) Adi Gelb for Roberta Boreham, Aya for Amy Gullins, Kevin for Sarah Abdel

Quorum Count: 23

Ratification of the Agenda

-

Motion to move Fyec Presentation to after executive updates

Motioned by: Santiago

Seconded by: Ian

All: for

Motion: Passes

Ratification of Agenda:

All: For

Agenda: Passes

Ratification of Last Council Meeting's Minutes

Minutes Pass

Executive Updates

President: Melissa Cusack Striepe

Discussion:

- Btech rep info session coming up later this week
- Btech elections comign up soon as well (January
 - Nominations
- Thursday president info session
 - Live on the website as well
- Elections happen in january, nominations due Dec 8
- OCt 28th, sustainability office is collecting IT, and if students are interested they can get some of it!



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- Memorial of the shooting 30 years ago (the pink circle around people's facebook photo)
 - Memorial on the day before exams start
 - Everyone should have received an email
 - Talk to me if you have any questions
- Fall preview
- Sponsorship
- Working on HR policies
 - Haven't heard from Equity and Inclusion office
- Presented to the dean on women's perspective of engineering buildings
- COOC transitions
- Welcome week planning committee open on the website.

VP Student Life: Aya Aboughanem

Discussion:

- Fall space allocations for clubs and teams, open for groups that did not apply in the first round and/or just got ratified at SAGM
- Going over updates in hatch procedural manual of the hatch building
 - Will be posted on the web
- Creating a waiver how-to guide and event planning guide, it's been shared with all the clubs and dept. Reps
 - Great resource, keep for transition
 - Way to submit messenger requests will be available in the form
 - As well as MES calendar

VP Academic: Alex Moica

Discussion:

- Just had first academic affairs council, gave updates of what we have been working on with the MSU, if you are interested come see me
- Finished mid-semester check ins
- Working with Steven Tucci on bringing global engineering to Mac courses
- Helped with Fall preview
- MEC chair applications are open on the website
- Gathering content for meeting with Dr.

VP External: Amy Gullins

Discussion:

- Learned a lot at the most recent conference with some students
- Career carnival collab between PD team and ECCS

Prepared by Andrew D'Elia, MES Administrator
administrator@macengsociety.ca



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- What you can do with eng degree
- Needs volunteers
 - Only need 1 hour time slots
 -
- Resume critiques
- Not the same link as posted in welcome week group chat
- Mes booth for fall preview with Ian and Erin, you guys rock
- Had Mel and Alex present at the presentations
- Have an equitable hiring training session with COOCs at a conference
 - Very excited to move forward with this

VP Finance: Ian Currie

Discussion:

- Working on sponsorship coordinators and berta for sponsorship package
- Reaching out to companies in Dec
- Clubs and teams:
 - Reaching out to all of them for bonus budget percentages
 - Did not reach all of the teams via email, so we have reached out to fix this issue
- Had data coordinator working on feedback from the survey we put out
 - Will be useful for future events and such
- Had a meeting with financial director on student choice initiative
 - Discussed the process of getting our fee money from the university
 - Gave some insight on the liability of the MES for certain events
- Working on surplus spending
 - Some spending did not go according to plan
 - Currently reviewing this to see what is best to spend our extra money on
- Frequency is going online on the website with more content!
- Working with Yovana with handbook editors
- Council jackets are in, you can come get them if you have paid
- Mid semester checkups with everyone in my portfolio
- Working with Sophie to best figure out how to determine whether or not someone is an MES member
 - We have the list so if you need it for something let me know
- Meeting with some teams worried about funding

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- Been working with Aya and Mel on how best to handle the liability of clubs and spending of clubs and teams, keeping teams more accountable for the MES money spent.
 - If a club or team is affiliated with us, and they were spending money in the wrong ways it would be a bad reflection on us, so we want to have a little more control over our money
- SCI committee: Looking at data collection, how to be more clear about SCI intricacies, etc.
 - If you want to join the committee let me know!

VP Communications: Roberta Boreham

Discussion:

- No updates.

Presentation #1: First Year Experiential Conference Feasibility Report

Presented by: Ian McArthur and Santiago Vera

DISCUSSION:

- Goal to engage first year students, making them aware of opportunities available to them
- 2 evening conference
- 13 unique sessions, some ran simultaneously
- Turnout of 20 students
 - 150+ on email list
 - 70+ registered
- All kinds of different sessions covering a broad range of topics including job searching, how to navigate Hamilton, pitch competitions, mental health
- Total income 2450, total cost 1980.
- Recommendations
 - FYEC should run next year
 - Spend money more wisely
 - Lock in participants to prevent low turnout
 - Advertise more!
 - Make it better for the future!
- A successful event!
- Q: Do you plan to motion to make this an official position next semester
 - We want to leave this up to the council, if the council feels it's a good idea to run it then we will! We think it should run

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- If there is a deposit for this event, people will be less inclined to actually sign up in the first place
- Q: Coffee urns, how useful were they
 - A: They were great, but bring an extension cord! And don't plug them all into one circuit!
 - There is a ton of leftover coffee don't buy any more coffee
- Q: If the students attend, they get their deposit back?
 - Yes, it is just so they commit to show up
 - The point of the deposit is so money isn't wasted on the event!
- Q: Next steps, if the motion was to be made to create the position, would it be a presentation and then a motion?
 - Yes, a presentation and then a motion.

Motion #1: Quorum Override For First Year

Spirit: Allow first year committee to attain funding and benefits of meeting quorum.

Motioned by: John Popovici

Seconded By: Fadia

WHEREAS: First years had 1ZA3 midterm during the time of SAGM 1 2019.

WHEREAS: SAGM 1 2019 second headcount occurred at a time later than expected.

BIRT (Be It Resolved That): SAGM 1 2019 headcount be considered fulfilled for the purposes of funding.

DISCUSSION:

- The first year reps worked really hard! They did a great job getting people to come out.
- They did more than we did last year--terrel

For:ALL

Against:

Abstained:

Motion: PASSES

Motion #2: First-Year Rep Policy Manual changes

Spirit: To more properly integrate first-years into their respective clubs, if applicable.

Motioned by: Patrick Wojtera

Seconded By:

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WHEREAS: Previously, no statement saying they could possibly be part of multiple clubs aside from the MES. As well as some of the points were not up-to-date.

BIRT: The following changes be made to the following lines:

DISCUSSION:

- **Being on the program club can be super helpful for the first year reps and also be more welcoming than the MES council because smaller groups**
 - **Are you suggesting that the club makes a first year rep position for mes first years?**
 - **Some clubs already do**
 - **The MES first years should be involved in their program club but are not required to.**
- **First Year MES reps should be required to sit on program clubs.**
- **MES reps are responsible for all students in the faculty of engineering**
- **Why is MESsenger being gotten rid of.**
 - **Thought it was no longer in the manual**
 - **It still is**
- **Motion to amend the change in policy to remove the removal of MESsenger statement**
 - **Motioned by Aya**
 - **Seconded by Melissa**
 - **ALL FOR, Motion PASSES**

For:ALL

Against:
Abstained:
Motion: PASSES

Motion #3: NAYGN McMaster Affiliate Status

Spirit: To promote awareness of and opportunities in the nuclear industry to Mac Eng students.

Motioned by: Matthew Pryzbylowski

Seconded By: Yovana Racic

WHEREAS: McMaster has a thriving nuclear program and facilities that offer excellent future career possibilities for students.

WHEREAS: NAYGN McMaster has successfully run events in the past and current school year/whereas the club has shown clear plans for further development and growth within the McMaster engineering community.

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BIRT: North American Young Generation in Nuclear (NAYGN) McMaster be recognized as an MES Affiliate.

DISCUSSION:

- Started in 2018 by grad students, MSU club
 - Growing more every year
- Health physics related
- Undergrads hold all formal positions
- Non Hierarchical
- Priorities
 - Advocacy and outreach
 - very big growth period
 - Gauging interest for nuclear technology
 - Trying to make a public presence in education
 - Professional development
 - Increasing technical competency
 - Increasing involvement
 - Connection with other NAYGN chapters
 - Create closer relationships with mac undergrads and industry
- Past events
 - Open houses
 - Talks
 - Nuclear faculty presentations
 - Climate change talk
- Other initiatives
 - Monthly publicaitons
 - Instituional change initiatives
 - Public utreach and engagement
 - End of yera productions
- If you were become an affiliate, your club would need to be 75% mes undergrads according to our policy
- How much money is from the MSU?
 - All money is coming from the MSU (250)
 - Money can also come from other sources
- 75% engagement, how does this restrict the engagement of other student
 - We dont believe this will be an issue, we are mostly engineering as it is so far

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- Based on the interested audiences and what we've attracted so far, we believe that we will comply to these conditions
- 123 people on mailing list, very few who are not engineering students
- Outside of the exec team, who has been attending your events?
 - Open house: 1,2,3,and 4th years, very successful event
 - Lecture series: mostly eng phys students
 - Climate talk: A mix of everything from enviro sci to health physics
- 8 exec members: 123 people on mailing list, general membership?
 - General members are on the email list
 - Full exec is the 8
- Are you hoping to get funding from the MES?
 - Yes
- I know that the ECES stopped getting funding from the MSU
 - This is only for dept. Clubs, so they would be fine
- We ran into an issue last year, where we booked JHE and were actually not allowed to book JHE because we weren't MES affiliates
- Affiliate status does not get funding, you will need to apply for group status after affiliate status for the year.
- What were your priorities for spending you money?
 - It mostly went to food at events
- NAYGN summit in partner with energy week
 - Reactor tours and other events, which have a cost associated with them
 - Posters and banners
 - We would dedicate our money to these things
- What budget are you aiming for in the future
 - We haven't looked 5 years down the road
 - Would you be looking at similar events to the ones you have now, or larger events
 - We are looking to run the same style events
- We are continuously adding clubs and teams to our roster and we are consistently putting more money towards our clubs and teams, we should have this in the back of our mind when ratifying our mes groups!

For:Most
Against:
Abstained:Hawk
Motion:PASSES



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Motion #4: The McMaster Brewing Club

Spirit: To increase the awareness of chemical engineering at McMaster and provide a low-stress learning environment for engineering students to apply their skills.

Motioned by: Emma Seese

Seconded By: Caesar

WHEREAS: There is currently no MES club specifically for chemical engineering students.

WHEREAS: Students will have the opportunity to work in a laboratory environment and acquire lab safety skills.

BIRT: The McMaster Brewing club become an affiliate of the MES, with the intention of becoming an official MES club next year.

DISCUSSION:

- Opportunity for chem eng students to apply their skills in a low pressure environment.
- Info sessions, monthly experiments, brewery tours, etc.
- Have some materials from a faculty member, so we do not need too much funding
- Once a member of the mes, we can use the money to maintain our club and buy new equipment.
- Q: Are you guys planning to consume what's made in the lab?
 - No consumption on campus, still determining what to do with it after
- Q: Food industry has high health standards, could this be an issue for the MES to support?
 - Everything is still being sorted out with the EOHSS
 - Some precautions will be made
 - They are being supervised by fully aware faculty.
 - Concerned about risks to health.
- Whatever brew should be available for MES sampling
- What structure has been put in place to ensure the longevity of the club
 - This is still very new, we are applying for affiliate status so we can get the ball rolling with the EOHSS and get started
 - There is a lot of student interest
- You cannot submit EOHSS applications without being an MES member
 - This is true. They need support from a faculty council in order to get EOHSS approval as a new club.
- Q: The mes tries to refrain from sponsorship from alcohol companies, would there be a problem supporting a club like this
 - It depends on the kind of sponsorship

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- If they are giving you a monetary sponsorship for advertisement, it's dine
- If they are providing alcohol, hell to the no.
- We don't go for the alcoholic companies as it could be mistaken as something else, however this is a club supported by the faculty.
- Industry opportunities for chem eng students!
- Budget slide: no revenue streams, but the cost of materials, where do you see the revenue for the cost of materials
 - The chem eng club will help us with finances, but we might also have bake sales and such to raise money.
- Who is your audience, is it open to anyone?
 - Yes, open to everyone, but it is geared towards chem eng students
- **Motion to amend motion by Ian**
 - **Be it further resolved that the affiliate of the McMaster Brewing Club will be reviewed again at the second last meeting of the year so that the club may pilot their programming, and affiliate status may or may not be continued.**
 - The reason we have the affiliate status is to trial clubs anyway. It is quite hard for a new group to start out and so they should have the year to begin this club.
 - Yes, but given the health concern, it may be nice to check in again in april.
 - Yes, but in comparison to other groups looking for affiliate status, this one has somewhat more risk. It is a good precaution to have this.
 - AVP clubs should be responsible for checking up and reporting back at the end of the year.
 - **Amendment to amendment: BIFRT that the AVP clubs will report on the activities of the McMaster Brewing club at the second last council meeting as an assessment of their success as an affiliate.**
 - I would rather have another presentation from the group themselves. This way we can ask them questions directly and have as much clarity as possible.
 - At any point, there can be a motion to remove affiliate status, so it isnt necessary to make this amendment.
 - Ian's face is distracting

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- I would rather have another presentation from the group themselves. This way we can ask them questions directly and have as much clarity as possible.
- I believe that this club is just like any other club
 - Yes however this club must make proper safety precautions before we should approve the group.
- **For: Most**
- **Opposed: 3**
- **Abstained: 2**
- **Amendment passes**
 - Should we request that the brewing club be present at their report presentation, though they will not be required to present.
 - **For: Most**
 - **Opposed:**
 - **Abstained: 1**
 - **Amendment passes**
- **Q:** Can 18 year olds be allowed to make beer underage?
 - You are allowed to make it and take it home, not consume it.
- **Q:** how long have you guys been operating for?
 - We have been around since October
 - Have you already done experiments
 - No we need to become affiliated to have approval
- **Q:** Are you planning on selling what you produce on campus
 - No you need a license
-

The McMaster Brewing club become an affiliate of the MES, with the intention of becoming an official MES club next year.

BIFRT that the AVP clubs will report on the activities of the McMaster Brewing club at the second last council meeting as an assessment of their success as an affiliate.

For:Most
Against:1
Abstained:3
Motion:ASSES



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Presentation #2: MES Office Use Contract Found

Presented by: Aya Aboughanem

DISCUSSION:

- All contents of the policy can be found in the policy manual: Appendix E.
- Should the word “key” be changed to “keycard” in the contract as well?
 - yes , thanks
- For essco/ cfes, would they need to get their own keycard?
 - Yes they would need to add it to their mcmaster swipe card.
 - Oh so it must be on the McMaster ESSCO or CFES exec team.
- The contract should be in 3rd person only!
- Policy manual section 4 does not exist. Make sure you correct that!
-

SUPDATES:

Sustainability Coordinator:

- In Melissa’s updates!

Equity and Inclusion Officer:

- Ran a town hall on thursday, 3 people in attendance
- Great discussion, plan on holding another one.
- Working with amy for training on QAC head delegates and COOC peeps on general equity and inclusion related training
- Working with coocs for quity and inclusion

ECE Rep:

- BP night
 - Tickets are 10\$ in the drain
 - Unlimited pizza
 - Only ECE
 - Max 50 people!

Matls Rep:

- Movie night later this week shrek and iron man “iron shrek”
- Mentorship bowling event
- Working on opt out committee, meeting on Thursday in H203, message me if you are interested
 - What is the commitment like
 - Thursday’s 6:30 to 7:30 every two weeks, new meeting date next semester

Tron Rep:

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- BP night on Dec 4th
- Tron only
- All you can eat pizza
- Tickets online
- Merch coming out
- Bumble is doing a hot yoga session
 - Sat nov 23rd, 6:30 - 7:30 pm
 - Get bumble merch
 - Bumble dating

●

Mech Rep:

- Nothing new
- Industry night on January 28

●

Software Rep:

- Pub night on Thursday 7 to 11
- Destressor next week
- Board game night successful

Civil Rep:

- Meet the pros night yesterday
 - Very successful
- Handed out swag
 - Everyone was pleased
- Festus on Nov 30th
 - Lots of tickets bought, 94 people
 - Can anyone go to Festus?
 - Yes! But tickets are sold out
 - You might be able to pull some strings.

Chem Rep:

- Hand pancake breakfast
- 120\$
- Industry night, no date confirmed but confirmed with 3 companies
- Confirmed with head of department for industry night

●

iBio Rep:

- Just had a successful coffeehouse with nursing and health sci

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- Prepping a video game night

-

Eng Phys Rep:

- Meet the profs night went great
- Wanted to bring up:
 - meetings booked in hatch from the summer for general meetings
 - A lot of our meetings get cancelled by ECCS consistently throughout the school year.
 - A little bit of an issue, can we get this information beforehand next time
 - Aya: talk to em
 - Also happened to civil and culture
 - For events, the faculty is allowed to book up until the morning of,
 - Only because students are not as likely using the rooms in the morning
 - This is annoying, we are trying to make changes to provide more notice for these conflicts and prevent future conflicts.
 - Culture has literally been kicked out by faculty after booking it.
- Who informs you that the ECCS has booked your booked room?
 - Hunter lets us know
 - Okay, please keep us posted on all future conflicts you have.
 - Faculty don't actually have access to these rooms
- Hatch procedural manual will be reflecting this issue
- For events, if an event is being cancelled by the faculty, please talk to Melissa!
- What classifies as an event?
 - Anything that a room has been booked for, other than studying, as a club is considered an event and actually requires EOHSS approval. Anything with an invitation
- The procedural manual claims that the second floor of hatch room priority is given to students.

-

Comp Sci:

- Fall preview, did a presentation from the comp sci society
- Gave merch out in hatch!
- Computer science shirts that look like corona logo
- Have a Professional dev event on Nov 28 with Fix from 6-9pm ETB 238
 - Exclusive to comp sci?
 - No.

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BTech Rep:

- Transition is happening to new council
- President elections coming up, two candidates are running!
- Halloween bake sale for ronald mcdonald house
- Alumni night last wednesday, 15 alumni
- BP night Dec 3rd, anyone can come
- Fixed baby merch.

Management Rep:

- Industry advisory council meeting on monday, president went
 - Went really well
- Logo contest is done, it's been posted on social media
- Dinner collab event on nov 25th with degroote
- Alumni night in jan
 - Industry insights
 - \$5 buffet dinner
 - Paid to anna in A214
 - Management only
 -

Society Rep:

- Holiday party right now. RIGHT NO
- Industry night in jan,
- Good responses to alumni
- Not doing anything else until new year
- Sust committee is going well, looking at compost bins in hatch!
-

First Year Reps:

Eng:

- Veent next week, ugly sweater murder mystery charity dinner
 - Buy tickets, all proceeds go to charity
 - Next thursday
 - First years only
 -
- “An ugly sweater murder mystery charity event” it's a haiku
- Can wonder plumber show up free?
 - Is it festive?

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- Note that the ticket is by donation, there is no set price for the ticket
- Tiered prices: 1, 3, 5, and 7 dollars, pay 7 dollars if you care about poor people
- You can also donate a toy

BTech:

-

iBioMed:

- Meeting tomorrow with first year health sci rep, to create an event for first years in both programs
 - Do we go through the drain for tickets, even with health sci?
 - For ticket sales, you can coordinate with health sci for them to sell health scis their tickets, and we can sell our tickets to engineering students
 - What about waivers
 - Aya: lets meet. We like to talk waivers after submitting the EOHSS form
- BHSS may want some sort of contribution to cover the cost, talk to the ibio society.
- Please include me about finances - Ian.

Comp Sci:

- Taking credit for haiku event
- Please advertise for the event
- Deltahacks has already reached out, make sure you reach out to berta
- If you want MES to share something, tag them in your post!

AVP Services and Productions:

- New edition of the plumblin at SAGM, it's in the DW lounge downstairs
- Another handbook editor!
- Not satisfied with bumble

AVP AR:

- Very last help session of the year on Monday, for first year eng ibio and comp sci
- CUPE unit 1, pending vote, will most likely not be going on strike!
- You should get an email if you are a TA, if you don't get an email reach out to CUPE.

AVP Events:

- Coffeehouse on Nov 27
 - Already some sign ups
 - Google form on facebook page
- Working on next semester. Frost week!

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- Planning a naloxone training session on the 26th through wellness.

AVP Clubs and Sponsorship:

-

VP Student Life:

- Sports is still pursuing dodgeball
- Intramural reimbursement form, shared in many places
- Next meeting, we are working on a better way of making sure that our clubs are active.
 - Making sure that we have policies that keep us up to date with this.
- Planning some frost week events, let me know if you have any ideas!

VP Comms:

- nope.

VP External:

- Women in Eng is looking for male-identifying volunteers for dec 6th, there will be an email with more details from tommy kean.

VP Academic:

- Make sure to run for MEC chair

VP Finance:

- Come find me if you want to pick up council swag
- Mac Lab funding proposals
 - Is the mac lab something dept. Reps have to do?
 - Alex sent out an email, mac lab meeting will be happening start of february
 - Reach out to faculty members in your dept. To request funding for new equipment/ etc. etc.
 - Need to submit a proposal
 - Council dept. Reps have not received the email.
 - Alex will forward the email.

President:

- No further updates

Administrator:

- Please do not be late with

CRO:

- I have formally stepped down as CRO.
 - For school reasons
- Next meeting will be my last meeting.
- Next meeting is Dec 3rd! @ 6:30pm

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- Btech and presidential elections happening soon, please raise awareness
- Wednesday and Thursday is the bTech and presidential info sessions
- Who will be replacing Mike?
 - Once nominations for president is complete, Melissa will be facilitating the transition to our new CRO.

Other Business:

Motion to Adjourn Meeting

Motioned by: Dziugas

Seconded by: Erin

ALL in FAVOUR:

Meeting Adjourned.