



MCMaster ENGINEERING SOCIETY Council Meeting Minutes



Jan. 29th | ETB 230 | 6:30pm

ALL ATTENDANTS: Please inform the President of your presence.

Approved Absences: Sarah Abdel, Aya Aboughanem, John Popovici

- George
- Danny
- Dan Wise

PROXY: (Person for Person): Patrick for Sarah (iBioMed)

Quorum Count:

-

Ratification of the Agenda

Moved by: Chris

Seconded By: Terrel

For:
Against:
Abstained:
Motion:

Ratification of Last Council Meeting's Minutes

For:
Against:
Abstained:
Motion:

Executive Updates

President: Melissa Cusack Striepe

Discussion:

- We have an official president Elect! Alex Moica!
- Transition period between now and March.
- Working on MOU with faculty, have a meeting with them on Friday
 - We will read through it together
- AGM this week

Prepared by Andrew D'Elia, MES Administrator
administrator@macengsociety.ca



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- Fireball was great!
- Working on Agenda for meeting with Steve (Vp Academic) regarding post grad studies

VP Student Life: Aya Aboughanem

Discussion:

- Working on MESsenger in feb
- Study rooms have booklets for VIA
- Working on PUB nights and kipling pranks
-

VP Academic: Alex Moica

Discussion:

- Text book penalties for late returns
- Stream info sessions, feb 25
 - Dept reps should come
- Textbook swap feb 27th
- Working with Terrel with tutoring program issues
- Working on issues presented by students
-

VP External: Amy Gullins

Discussion:

- Met with head delegate for sustainability
- AGM tomorrow until Sunday
- I'll be away for AGM
- Feb 3rd 6:30 to 8pm, CFES/ESSCO info session
 - Meeting with people who will be running for a position

VP Finance: Ian Currie

Discussion:

- Data for opt out from the university
 - For membership stats
- Lots of stuff going on in the drain specifically for pub nights
- Feb 6th from 6:30 to 8:30, membership townhall
 - If you have any complaints or want to learn more, come out!
 -

VP Communications: Roberta Boreham

Prepared by Andrew D'Elia, MES Administrator
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Discussion:

- SHoot your shot campaign for MES elected positions.
- MES Website shows each position with some little blurbs about each one.
- Doing class visits as well
- Spread the love is coming up

Motion #1: FYEC in Constitution

Spirit: To add policy surrounding the FYEC Chair(s) and Committee to the constitution

Motioned by: Santiago Vera

Seconded By: Amy Gullins

WHEREAS: FYEC ran as an ad hoc event last year.

WHEREAS: Additions should be made to the constitution to add FYEC Chair(s)

BIRT: The following constitutional change is brought to SAGM II

MES Council

e) Chairs

i) MEC Chair(s)

ii) MacLab Chair

iii) FYEC Chair(s)

DISCUSSION:

- Want to add one new chair to the constitution at SAGM

For:ALL

Against:

Abstained:

Motion:ASSES

Motion #2: FYEC In Policy Manual

Spirit: To add policy surrounding the FYEC Chair(s) and Committee to the policy manual

Motioned by: Santiago Vera

Seconded By: Yovana Racic



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WHEREAS: FYEC ran as an ad hoc event last year.

WHEREAS: FYEC should continue to run as an official MES event

WHEREAS: Policy for the chair(s) and committee needs to be made

BIRT: The following is added to the policy manual

B. Structure and Organization

5.0 Appointed Positions

5.28 First Year Experiential Conference (FYEC) Chair(s)

Be appointed by the VP Student Life and previous FYEC Chair(s) at the approval of the MES Executive.

Be ultimately responsible for FYEC and Chair the FYEC Committee.

Be responsible for recruiting/selecting members for the FYEC Committee.

Hold weekly FYEC Committee Meetings.

Update MES Council on FYEC Committee progress at least once per term at Council meetings.

Keep an official journal of progress and conference outcomes for transitional purposes.

Report to Vice President Student Life.

Be a position held by a maximum of two (2) people

I. Committees

4.0 Standing Committees

4.18 First Year Experiential Conference (FYEC) Committee

The FYEC Chair(s) shall chair the FYEC Committee

The Committee is responsible for planning and organizing all functions of the First Year Experiential Conference.

The structure of the Committee shall be determined by the FYEC Chair(s) and is to be approved by the VP Student Life

J. Special Events

4. First Year Experiential Conference

4.1 First Year Experiential conference is organized for all first-year students within the Faculty of Engineering.



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- 4.2 FYEC aims to introduce students to the variety of services, organizations, student groups, professional opportunities and more, that are available to them throughout their university career.
- 4.3 FYEC is organized by the FYEC Chair(s) and FYEC Committee

DISCUSSION:

For: ALL
Against:
Abstained:
Motion: PASSES

Motion #3: Ads and Stuff

Spirit: To implement a system for efficient advertising of MES events and opportunities. To introduce new positions more oriented with the goals of the advertising committee. To make the role responsibilities more clear for prospective appointed position candidates.

Motioned by: Roberta Boreham
Seconded By: Chris Liaconis

WHEREAS: The current policy for MES advertising committee positions does not work with the introduction of the VP Communications.

WHEREAS: There is a huge amount of work involved with completing all tasks related to student engagement and public image.

WHEREAS: The current policy manual is unclear with regards to the roles and responsibilities of members of the Advertising Committee.

BIRT: The policy for Public Relations and advertising coordinators be removed from the policy manual.

BIFRT: the new policy for Internal Affairs coordinator be added to the policy manual.

BIFRT: the new policy for Social Media and Website coordinator be added to the policy manual.

BIFRT: the new policy for graphic designers be added to the policy manual.

BIFRT: the appropriate updates are also made to the Advertising committee policy as well as the remainder of the policy manual where it is needed.

DISCUSSION:



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For: ALL
Against:
Abstained:
Motion: PASSES

Motion #4: AVP Clubs and Services policy

Spirit: To better structure the tasks under the AVP Clubs and Sponsorship role to better encompass the new structure of the MES

Motioned by: Amy Gullins
Seconded By: Alex Moica

WHEREAS: VP Communications was implemented and Sponsorship has become a larger focus for the MES so amalgamating the AVP roles and creating AVP Clubs and Services was a good way to keep relevant tasks.

BIRT: The following changes be made to the policy manual

DISCUSSION:

- For anyone interested in this new role you can look at the position description on the website.
- These motions will take effect for the next academic year.

For: Majority
Against:
Abstained: AVP Productions and Services, Yovana
Motion:

Motion #5: VP External Policy Manual Changes

Spirit: Our policy manual outlines the responsibilities of each position and keeping it up to date is important

Motioned by: Amy Gullins
Seconded By: Hunter Ceranic



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WHEREAS: The membership changes has made it so that collecting student numbers is important for providing funding and delegate selection committee needs to be available for conference selection.

WHEREAS: CFES has made name changes that need to be accounted for.

BIRT: The following changes be made to the policy manual

DISCUSSION:

- Only thing changed about the policy includes putting the student number under the line.
-

For:ALL
Against:
Abstained:
Motion:PASSES

Presentation #1: Publications Manager

Presented by: Roberta Boreham

DISCUSSION:

- In light of the new role in place of AVP services and productions and AVP Clubs and sponsorship, we added a new role “publications editor” to liaison between the VP comms and the other editors.
- i) should be Vice President Communications
- They have to work with the advertising committee.
- We are aiming to leave no gaps in services during this restructuring.
- Services is going to merge with AVP clubs and sponsorship, the production component is going under VP comms and Sponsorship is being turned into a committee under VP finance.
-

Presentation #2: CELC Accountability

Presented by: Amy Gullins

DISCUSSION:

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- Organized memorial art piece for December 6th (given to Polytechnique)
- Started CFES Strategic Plan for 2021-2024
- Created a Slack for the team to use!
- Made infographics (follow CFES on facebook and Instagram!)
- Attended meeting with Engineering Deans of Canada
- International Engineering competition pros and cons
- Accreditation board communication
- Working groups: Sustainability, advocacy, producing grant database
- Political Advocacy (wanted feedback about what CFES should and should not be advocating on in the future)
- Nominations/ Elections / Candidate question period
- GA (approximately 8 hours over 2 days)
- Big points from the GA can be found in the attached powerpoint of this meeting “CFES Canadian Engineering Leadership Conference (CELC) – Amy Gullins
- Voted to look into the feasibility of podcasting webinars.
- Adding drugs and alcohol to roommate selection on the conference application form
 - What was previously offered in this area?
 - Just general preferences regarding gender preference and school stuff.
- New officer team for CFES announced
- Still looking for a second National Councillor
- What is McMaster contributing to the Polytechnique art piece!



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SUPDATES:

Equity and Inclusion Officer:

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ECE Rep:

- No updates

Matls Rep:

- Matls industry night tonight
- 12 employers
- BP night was fun and successful
- Opt Out Town Hall Feb 6th

-

Tron Rep:

-

Mech Rep:

- Had industry night on tuesday, just short of 300 people show up, 360 sign ups.
- More social events

Software Rep:

- Board game night last week
- Meet the profs last week, great turnout
- Pub night for software tomorrow
 - At Emerson Pub.
 - Karaoke

Civil Rep:

- Currently having our industry night
- CIBC hall!

Chem Rep:

-

iBio Rep:

-

Eng Phys Rep:

- Passed my citizenship test today!
- Didn't get perfect

Comp Sci:

- Software meet the profs night last night

BTech Rep:



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- Newly elected BTech rep! George
 - 4th year automation
 - I'm going to be an hour late to this meeting every time because of a lab, but im in Btech
 -

-

Management Rep:

- Getting fundraiser ideas
- Krispy Kreme donuts are out
- Looking to do anything other than a bake sale if you have ideas.
 - Brewery tour
- Trying to find out why people in MGMT drop out
-

Society Rep:

- Still working on Merch on events
- We have a date for the brewery tour! (6:30pm) on Feb 12th.

First Year Reps:

Eng:

- One of the events after the reading week: take over flush for the last 30 minutes for the first years. Meet your first year MES reps!
- Mainly for first year
- When you are advertising, plug free food.

BTech:

-

iBioMed:

-

Comp Sci:

- No longer in the hospital

AVP Services and Productions:

- Made a meme in the slack channel
- Design by myself and Alex Moica

AVP AR:

- Had our first Math catch up session, everyone stayed until the end.
- Went well
- Math help session was really really short in my opinion.



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- We have a normal two hour session, split between two courses and it is not intended to be for the midterms
 - We can look two split the math sessions into two separate events in the future.

AVP Events:

- Fireball went really well
- Tryout Cafe on Feb 3rd, waypoint games
- Tryout pub on Feb 8th
- PHEK Pub on feb 11 (share the love event)
 - Smash tournament 7-9 (parallel programming)
- Share the love is a different event every day the week before the reading week

AVP Clubs and Sponsorship:

- No updates

Hatch Coordinator:

- There is a feedback box for the hatch coordinator

VP Student Life:

-

VP Comms:

- Let me know if you're interested in running for exec

VP External:

- Feb 3rd info session please come

VP Academic:

- Going to faculty meetings, i can tell you about the pivot and microcredentials

VP Finance:

- Please come to the membership town hall
- New mural painted by Bailey of the MES society logo in the office

President:

- Reached out to by McMaster Relay for Life if we want to start an MES team, at DBAC on March 14-15.
 - Circle a track and do a bunch of programming
 - Hangout for 24 hours raising money for cancer
 -

Administrator:

-

CRO:

- Attendance at meetings is mandatory for council members

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- Please notify both of us at least 24 hours in advance for an approved reason.
- 2 strikes
- Nominations next monday until the 14th.
- Info session on tuesday feb 4th (6-7) and feb 5th(8:30-9:30) locations to be announced on the MES website.
- Week after reading week is “meet the candidates!”
- Voting period short after.
-

Other Business:

Motion to Adjourn Meeting

Motioned by: Alexi

Seconded by: Hawk

ALL in favour

Meeting Adjourned.