



MCMaster ENGINEERING SOCIETY
Council Meeting Minutes



Jan. 22nd | JHE H204 | 6:30pm

ALL ATTENDANTS: Please inform the President of your presence.

Approved Absences: Erin Yusek, Sarah Abdel

PROXY: (Person for Person)

Quorum Count: 21

- Danny
-
-

Ratification of the Agenda

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Ratification of Agenda:

Motion: Yovana

Secunder: Berta

Motion to amend agenda to have FYEC presentation moved to after exec update:

Motioned by: Santiago

Secunder: Fadiya

**All in favour
 Agenda Passes.**

Ratification of Last Council Meeting's Minutes

**Motioned by: Alex
 Secunder: Christina**

Executive Updates

President: Melissa Cusack Striepe

Discussion:

- Student affairs has requested a memorandum of understanding, an agreement of expectations between two organizations. It doesn't make sense for us to sign it, because we are closer with the faculty.



MCMaster ENGINEERING SOCIETY

Council Meeting Minutes



Jan. 22nd | JHE H204 | 6:30pm

- Working on this and making sure it is wrapped up before the end of my term.

VP Student Life: Aya Aboughanem

Discussion:

- Went to celc by CFES
- Frost week, thanks to everyone who ran things while i was away
- Shoutout to ian and hawk for hatch open house
- Shoutout to Harsh and our sports coordinators for organizing lots of great events
- Hatch updates, hot to guides on event planning for transition.

VP Academic: Alex Moica

Discussion:

- OEC happened and MAc placed in 5 of 8 competitions, many moving to the next round
- MacLab request forms are needed!

VP External: Amy Gullins

Discussion:

- CELC
 - Went well
 - In presentations
- Info session about CFES and ESSCO, not mandatory but you are all encouraged to attend.
- ESSCO has allowed proposal for new working groups, like sustainability, if you have an idea for a working group, you can propose it at AGM and possibly start a working group.
- ESSCO positions are open, you do not need to attend AGM to run.

VP Finance: Ian Currie

Discussion:

- If you have any cheques requested, um yeah.

VP Communications: Roberta Boreham

Discussion:

- Im at meetings now,
- Fireball is coming up! Please share it on media as the last day to buy tickets is tomorrow
- AD form is up if you want ad support!



MCMaster ENGINEERING SOCIETY

Council Meeting Minutes



Jan. 22nd | JHE H204 | 6:30pm

Presentation #6: FYEC in Policy Manual

Presented by: Ian McArthur and Santiago Vera

DISCUSSION:

- We are putting FYEC in the policy manual!
- We want to create a position for FYEC chairs. They operate under VP student life and appoint the committee, they organize the conference.

Presentation #7: FYEC in Constitution

Presented by: Santiago Vera and Ian McArthur

DISCUSSION:

- We added FYEC Chairs to MES chairs in the constitution.
- This position will be opening soon if you want to chair this conference next year. It will be an appointed position!
- Is there a set time of year that the conference runs?
 - Not outlined in policy, but we advise early first semester.
 - Eventually it will get there



Presentation #1: Council 2A03

Presented by: Dani Lake

DISCUSSION:

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MOTION TO MOVE “Club Status Review Policy” TO A PRESENTATION AT THE END OF THE AGENDA

Motioned by: Hawk

Seconded: Melissa

All FOR

Motion Passes

Motion #2: MES Policy Regarding Student Societies’ Merchandise in the Drain

Spirit: To clarify what merchandise student societies can and cannot sell through the Drain



MCMaster ENGINEERING SOCIETY
Council Meeting Minutes



Jan. 22nd | JHE H204 | 6:30pm

Motioned by: Daniel Wise

Seconded By:

WHEREAS: Many student societies are unclear as to what merchandise can be sold through the Drain

WHEREAS: There should be a standardized way to determine this so that specific societies are not favoured over others

BIRT: The "MES Policy Regarding Student Societies Merchandise in the Drain" document is put into MES policy

DISCUSSION:

- Why strictly limit to clubs and teams and departments but not programs? Seeing as not all streams in the faculty of engineering are programs.
 - We will change that.
 - Motion to table this motion until the end of the meeting
 - Motioned by DAN
 - Seconded by Aya
 - All for
 - Motion Passes

For:

Against:

Abstained:

Motion:

Motion #3: Membership Funding for Clubs/Teams

Spirit: To allocate additional funding towards clubs and teams who contributed most towards MES membership

Motioned by: Ian Currie

Seconded By: Terrel Marshall

WHEREAS: MES Membership numbers were assisted by the leadership of MES clubs and teams



MCMaster ENGINEERING SOCIETY

Council Meeting Minutes



Jan. 22nd | JHE H204 | 6:30pm

BIRT: Additional budget allocations be made to the following clubs and teams matching the attached document.

DISCUSSION:

- Wanted to create an incentive for clubs and teams to reach out to members and encourage them to opt in to the MES fees.
 - Created a bonus for high membership of MES members in clubs and teams.
- Looked at each team and club over the break to determine the average membership percentage and then give them more funding accordingly.
 - Not all clubs did this, so we treated them as though they had 0 % membership to reward clubs and teams that did.
- Q: percentage at the start is the percentage of MES members?
 - Yes, followed by number of team members and then deviation.
- Q: Why are we giving BAJA 100 for the lowest average membership?
 - We wanted to reward them for giving information in the first place.
 - To Baja, it's not really that much when you consider the amount of funding they already have.
- Q: Is there ever a possibility of taking away money for low membership.
 - NO because that would lead into conflict with the tier system.
-

For:ALL
Against:
Abstained:
Motion:PASSES

Presentation #2: The Future of MES Advertising

Presented by: Roberta Boreham

DISCUSSION:

- Ad committee has been going crazy making ads!
- We were not following policy by accident but we had a good system.
 - The following changes allow them to be a lot more productive.
- Advertising committee has a bunch of new positions!
 - Positions have more specific responsibilities
- Q: How many positions are you adding or changing?
 - 2or 3 graphic designers, 1-2 social media and website, and 1 internal affairs
- Can you post the pages of the policy manual that are being changed

Prepared by Andrew D'Elia, MES Administrator
 administrator@macengsociety.ca



MCMaster ENGINEERING SOCIETY

Council Meeting Minutes



Jan. 22nd | JHE H204 | 6:30pm

- Sure
- Q: are you proposing the addition of internal affairs or also the revision of the positions
 - All in one motion
 - Can we do that all in one
 - yes

Presentation #3: VP External Policy changes

Presented by: Amy Gullins

DISCUSSION:

- Lots of stuff in the PM that is outdated
- Adding something new
- Remainder of the selection committee can be anyone in the faculty of engineering students
- Changed a conference to Canadian Engineering Leadership Conference (CELC)
- Q: Should there be a maximum on the committee?
 - I don't want to put a specific number because I don't know what would be best yet.

Presentation #4: FYIC Accountability

Presented by: Amy Gullins

DISCUSSION:

- Discussion on adding a VP advocacy and splitting the VP services role in two.
 - Added a VP advocacy
- Had lots of discussion of 5 year plans and sustainable practices
- Waiver procedures
- Policy manual stuff
- For OEC,
 - Q: Ontario Ambassador vs. ESSCO provincial counsellor
- Q: why does waterloo have these societies
 - Because of the rotating coop schedule.
- Q: in cfes policy is it mandatory for the ontario ambassador to come to cfes events?
 - It isn't but they are expected to.

Presentation #5: More VPX policy :)

Presented by: Amy Gullins



MCMaster ENGINEERING SOCIETY

Council Meeting Minutes



Jan. 22nd | JHE H204 | 6:30pm

DISCUSSION:

- Added student number because in order to be a delegate we need a student number (on the competition funding application).
- Head delegate has to collect all student numbers for their conference.

Presentation #8: AVP Clubs and Services Policy

Presented by: Amy Gullins and Melissa Cusack-Striepe

DISCUSSION:

- Involves changes to AVP service as well as AVP clubs and sponsorship. Sponsorship will be overtaken by sponsorship coordinator
- Taking clubs of AVP clubs and services from AVP services and productions, to create a more naturally fitting role that is outward facing toward clubs and teams.
- Q: MES Card. This was a combination of the two of them. We put it under clubs and services now but if it was something we wanted to move it to then yeha.
 - It had a lot to do with sponsorship so we should consider moving it
 - It would make sense for the mes card to be distributed by clubs and services and have sponsorship overseen by the sponsorship coordinator.
 -

Presentation #9: Club Status Review Policy

Motioned by: Hawk Yang

DISCUSSION:

- 14 teams clubs and affiliates added in the last two years.
- Many are eligible for group status and thus funding.
 - While we dont have trouble now, we may in the future.
- Some clubs have not been active and so we have developed policy to evaluate teams every year to maintain their status within the MES.
 - Those who are inactive will be given two weeks notification before ‘deratification.’
 - They will have up until SAGM next year to plead their case.
- Deratify should be replaced with “repealed.”
- Would suggest that abbreviations be stated fully
- Who can nominate a club to be repealed?
 - Solely at the discretion of avp clubs and services
 - We can put a motion forward at a meeting for this kind of evaluation

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MCMaster ENGINEERING SOCIETY

Council Meeting Minutes



Jan. 22nd | JHE H204 | 6:30pm

- Q: do all clubs/teams... have to participate in external events
 - Just teams
- Q: Why SAGM for repeal appeal
 - Achievements during the year can be highlighted at SAGM
- In 5.2b, they will be given the chance to plead their case to the AVP clubs and services
- Can we include a policy that allows clubs and teams who are facing deratification to appeal at the next available council meeting.
 - Perhaps it should be instead of reaching out and asking for the next meeting, but instead they should be offered the opportunity to select a meeting in the near future
- Perhaps we should form a smaller committee to evaluate these cases
- Are there any teams and clubs that already meet the criteria for deratification
- AVP CS can instantly deratify a team according to the section 5.2e
 - It's a little unclear.
- Will implement an appeal process in front of the council in the next draft
- Does each club team affiliate get completely deratified?
 - No, each tier will drop by one, or by more at the discretion of the council.
- We should consider creating an MOU between clubs and teams and the council.
 - Breaking the MOU would result in deratification.
- Is an MOU a yearly thing or an ongoing thing?
 - You sign it once but there can be a clause to refresh it every few years.
 - Motion to end debate: Ian
 - Seconded by Berta
 - For:ALL
 - Motion Passes

Motion #2: MES Policy Regarding Student Societies' Merchandise in the Drain

Spirit: To clarify what merchandise student societies can and cannot sell through the Drain

Motioned by: Daniel Wise
Seconded By: Chris Liaonis

WHEREAS: Many student societies are unclear as to what merchandise can be sold through the Drain



MCMaster ENGINEERING SOCIETY
Council Meeting Minutes



Jan. 22nd | JHE H204 | 6:30pm

WHEREAS: There should be a standardized way to determine this so that specific societies are not favoured over others

BIRT: The "MES Policy Regarding Student Societies Merchandise in the Drain" document is put into MES policy

DISCUSSION:

- DAN DANCES FOR HIS NEW CLAUSES.

For: ALL
Against:
Abstained:
Motion: PASSES

Motion for 5minute recess:

For: ALL

Motion passes



MCMaster ENGINEERING SOCIETY

Council Meeting Minutes



Jan. 22nd | JHE H204 | 6:30pm

SUPDATES:

Equity and Inclusion Officer:

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ECE Rep:

- Had our industry night last night
- 200 people showed up
- Went well,
- Employers loved the gifts, might make them ECE merch for students

Matls Rep:

- Boston Pizza night tomorrow
- Industry night next week
- Lots of companies in hatch next wednesday
- Opt out committee town hall on thursday Feb 6th.

Tron Rep:

- Meet the profs next tuesday
- Town hall later this month about the reputation of tron.
- Selling patches soon!

Mech Rep:

- Had meet the profs this past week
 - Went well
- $E=mc^2$ coffee house went well
- Industry night on the 28th
- Meeting with chair about maclab and we have lots of great ideas

Software Rep:

- Town hall yesterday with chair
- Board games night in BSB tomorrow night
- Planning conference for biomedical and software

Civil Rep:

- Got maclab in, asking for dirt and water thing
 - Spectrophotometer and a consolidation thing
- SWAG SALE (LEGO OR CHAMPION THEME)
 - Actual lego?
 - Yes
 - No like on a shirt
 - Champion brand
-



MCMaster ENGINEERING SOCIETY

Council Meeting Minutes



Jan. 22nd | JHE H204 | 6:30pm

Chem Rep:

- Had industry night last week
- 100 people turnout
- Had the coffee house with eng phys mech and civil
- Maclab form will be in by friday.
-

iBio Rep:

- Biotech industry night wa super successful
- merch!

Eng Phys Rep:

- Last week's industry nighth went well
- Coffee house went great
- Ordered merch
- Fun events planned for the semester.

Comp Sci:

-

BTech Rep:

- New council on the btech association
- Trivia night last night
- Maclab has been submitted
- Working on merch
- Have lots of industry night stuff coming up.

Management Rep:

- Alumni night is tomorrow!
- Krispy kreme sales coming up
- New VP finance and external
-

Society Rep:

- Great industry night
- Lots of great alumni
- Raised 500 for a charity in australia (mugs of cam churchill)
- Brewery tour , 5 dollars
- Looking at toques for merch

First Year Reps:

Eng:

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Council Meeting Minutes



Jan. 22nd | JHE H204 | 6:30pm

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BTech:

- Take on the flush on feb 28th
- Board games night went well
- Skating night went well, might do that
- Might have a study night for the upcoming electrical midterm
-

iBioMed:

- 2020 vision club night with health scis first year
- Well sold out

Comp Sci:

○

AVP Services and Productions:

- I dont have half of my job anymore
- New frequency is coming out soon

AVP AR:

- Seven mes help sessions for first years
 - First two next week
- There is 42 CAD for each course lead
- still l looking for a 1ZB3, 1ZC3 and 1E03 course lead, will put in the slack

AVP Events:

●

AVP Clubs and Sponsorship:

- Ginos has stopped accepting mes card
 - Sad sad days
 - Will be taking them off the website

VP Student Life:

- February we are having a share the love pub event
- Phek pub!
- Smash tournament as well as wellness events
- Working with fireball with erin, tomorrow is the last day to buy tickets

VP Comms:

- Please share the fireball stuff! We want everyone who wants to come to buy tickets!
- Working on election promos
 - Thinking about running? Wait for these promos

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MCMaster ENGINEERING SOCIETY

Council Meeting Minutes



Jan. 22nd | JHE H204 | 6:30pm

VP External:

- Selected delegates for sust conference
- National engineering month
 - If you have any cool ideas let us know
- Will be posting all the stuff i spoke about on the external chat on slack
-

VP Academic:

- Adi and I are running another equity and inclusion town hall
- Sust battery drive and clothing drive
- Looking how to apply penalties for late textbooks at the library
- Dept reps: Get your maclab in! You are on the maclab committee and you will help decide where the funding goes
- Working on MEC chair, working on transportation for OEC
- Working on free coffee in the drain
- MEC CHAIR! Apply for MEC CHAIR!***
 - ***No more applications accepted until we know if the appointed person has accepted the position

VP Finance:

- Opt out town hall coming up feb 6
- Have the data report (cleaned up)
 - Use it for event planning!
- Working with CIBC to sort out banking stuff
- Wrote a cheque to Greg Whol

President:

- Working on picking the president's award and council appreciation awards
- New president?
- COOC meetings
- Redsuit apps are out
- ENbridge meeting, talked about what we did and thanked them for their generous sponsorship of welcome week!

Administrator:

-

CRO:

- I'm new here and I am DANI LAKE (Danielle)
- Presidential/btech elections are in and will be announced soon!
- Planning for the general elections

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MCMaster ENGINEERING SOCIETY

Council Meeting Minutes



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- Nominations open on the 3rd of feb and then end just before reading week
- Campaign begins for a week right after the break on tuesday
- Voting opens on march 4th
- Check out the macengsociety website for a surprise on the elections
- Candidate meeting will be on Feb 24th
- Info sessions?
 - Looking at Tuesday and thursday (feb 4th and 6th)

Other Business:

- **Come and speak to Amy about running!**
- **Next meeting in ETB 230!**

Motion to Adjourn Meeting

Motioned by: Ashton

Seconded by: Alex

All in favour!

Meeting Adjourned